



PRICEVILLE POLICE DEPARTMENT

EMPLOYMENT APPLICATION

Equal access to programs, services, and employment is available to all persons. Those applicants requiring accommodations or assistance during the interview process should notify the Mayor or Police Chief.

PRE-EMPLOYMENT BACKGROUND PACKET

Read the instructions on each page of this application carefully before answering any questions. Complete this application and return it, along with photocopies of the following documents. Failure to return the completed application may disqualify the applicant from employment.

1. **Copy of state-issued birth certificate**
 2. **Copy of social security card**
 3. **Copy of valid driver's License**
 4. **High School Diploma or GED**
 5. **College Degree**
 6. **If prior Military, a copy of DD214**
 7. **APOSTC certificate if certified**
 8. **BAT results if uncertified**
 9. **All certificates of training, if certified or applicable for the job requested**
 10. **Credit score report from Credit Karma or similar company**
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NOTE: All applicants for the position of Police Officer, must meet the criteria set forth in the 1997 Public Safety Federal Legislation, which makes it illegal for any person convicted of a misdemeanor crime of domestic violence, to possess, ship, transport, or receive any firearms or ammunition, whether government-issued or privately owned.

Revised 6/29/2026

Applicant Information

Position Applied For: _____ Date: _____

Name (Last, First, Middle): _____

Address: _____

Telephone / Cell: _____ Other Contact: _____

Email Address: _____

Driver License Number: _____ State: _____

CDL: () Yes () No

Date First Available for work: _____ Pay Requirement (Hourly): _____

Type of Employment Desired: () Full Time () Part Time () Temporary

Available for Nights/Weekends () Yes () No Available to Travel () Yes () No

Previously Employed by the City of Priceville? () Yes () No If yes, when: _____

Can you perform the essential functions of this position? () Yes () No If No,
Explain _____

United States Citizen () Yes () No Marital Status: _____

List all social media accounts:

Facebook Name/Domain: _____

X (Twitter) Name/Domain: _____

Instagram Name/Domain: _____

Snapchat Name/Domain: _____

TikTok Name/Domain: _____

Have you ever been terminated from a job for cause? () Yes () No If yes, explain:

Educational Background

School 1: _____

Address: _____

Years Completed: _____ Diploma/GED/Degree Received: _____

School 2: _____

Address: _____

Years Completed: _____ Diploma/GED/Degree Received: _____

School 3: _____

Address: _____

Years Completed: _____ Diploma/GED/Degree Received: _____

School 4: _____

Address: _____

Years Completed: _____ Diploma/GED/Degree Received: _____

School 5: _____

Address: _____

Years Completed: _____ Diploma/GED/Degree Received: _____

School 6: _____

Address: _____

Years Completed: _____ Diploma/GED/Degree Received: _____

Skills and Qualifications

List any skills, licenses, certificates, training (including military), machinery/equipment you can operate, and computer software proficiency related to the position.

Employment History, References, and Criminal History

Employment History

Provide the following information for your past six most recent employers, assignments, or volunteer activities.

Employer 1

Employer Name: _____

Address: _____

Supervisor Name: _____ Phone Number: _____

Employment Dates: From _____ To _____

Job Title: _____ Salary: _____

Reason for Leaving: _____

Primary Duties: _____

Employer 2

Employer Name: _____

Address: _____

Supervisor Name: _____ Phone Number: _____

Employment Dates: From _____ To _____

Job Title: _____ Salary: _____

Reason for Leaving: _____

Primary Duties: _____

Employer 3

Employer Name: _____

Address: _____

Supervisor Name: _____ Phone Number: _____

Employment Dates: From _____ To _____

Job Title: _____ Salary: _____

Reason for Leaving: _____

Primary Duties: _____

Employer 4

Employer Name: _____

Address: _____

Supervisor Name: _____ Phone Number: _____

Employment Dates: From _____ To _____

Job Title: _____ Salary: _____

Reason for Leaving: _____

Primary Duties: _____

Employer 5

Employer Name: _____

Address: _____

Supervisor Name: _____ Phone Number: _____

Employment Dates: From _____ To _____

Job Title: _____ Salary: _____

Reason for Leaving: _____

Primary Duties: _____

Employer 6

Employer Name: _____

Address: _____

Supervisor Name: _____ Phone Number: _____

Employment Dates: From _____ To _____

Job Title: _____ Salary: _____

Reason for Leaving: _____

Primary Duties: _____

Follow-up questioner regarding employment history. Please complete.

If you answer "yes" to any of the following questions, please explain on explanation page.

1. ☐ Yes ☐ No Has any form of disciplinary actions (suspensions, fines, written reprimands, etc.) ever been taken against you by an employer?
2. ☐ Yes ☐ No Have you ever been terminated or fired from a job for cause?
3. ☐ Yes ☐ No Have you ever been, or are you now being investigated for conduct on or off duty?
4. ☐ Yes ☐ No Did you ever quit a job before you Were about to be terminated?
5. ☐ Yes ☐ No Have you ever been allowed to resign in lieu of termination?
6. ☐ Yes ☐ No Have you ever walked off a job or quit without giving the requested or required notice?
7. ☐ Yes ☐ No Have you ever quit a job because of a personality clash with anyone?
8. ☐ Yes ☐ No Have you ever been asked to resign a position?
9. ☐ Yes ☐ No Have you withheld any information on this or any other application about reasons for leaving any places of prior employment?
10. ☐ Yes ☐ No Have you ever used employer-provided sick leave for a purpose other than illness (for example, to take vacation days or extend a vacation)?
11. ☐ Yes ☐ No During the past five years, have you arrived late for work (without prior approval) more than three (3) times?
12. ☐ Yes ☐ No Have you ever slept on any job without authorization?
13. How many days were you absent from work/school last year for reasons other than personal illness or scheduled vacation?
14. ☐ Yes ☐ No Have you ever been questioned about a theft or loss at any place you have ever worked?

- 15.** ☐ Yes ☐ No Did you ever borrow or take money from any place you have worked without permission to do so?
- 16.** ☐ Yes ☐ No Did you ever borrow or take money from any place you have ever worked without repaying it back in full?
- 17.** ☐ Yes ☐ No Have you ever witnessed a co-worker steal anything?
- 18.** ☐ Yes ☐ No Have you ever filed a false claim regarding any injury or sickness?
- 19.** ☐ Yes ☐ No Have you ever been accused of sexual harassment at any place you have ever worked?
- 20.** ☐ Yes ☐ No Have you ever been accused of any form of harassment at any place you have ever worked?
- 21.** ☐ Yes ☐ No Have you ever been accused of discrimination at any place you have ever worked?
- 22.** ☐ Yes ☐ No Have you ever been accused of retaliating against any person who made a complaint about you at any place you have ever worked?

References

Reference 1

Name: _____

Address: _____

Phone: _____

Relationship: _____

Reference 2

Name: _____

Address: _____

Phone: _____

Relationship: _____

Reference 3

Name: _____

Address: _____

Phone: _____

Relationship: _____

Reference 4

Name: _____

Address: _____

Phone: _____

Relationship: _____

Arrest / Criminal History and Driver History

List all arrests and all non-traffic citations if you have ever been arrested or issued a non-traffic citation. Use explanation page if needed for explanation.

Incident 1

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 2

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 3

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 4

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 5

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 6

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 7

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 8

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 9

Date: _____ Location: _____

Offense: _____ Disposition: _____

List traffic citations including any severe citations first.

Incident 10

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 11

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 12

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 13

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 14

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 15

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 16

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 17

Date: _____ Location: _____

Offense: _____ Disposition: _____

Incident 18

Date: _____ Location: _____

Offense: _____ Disposition: _____

**Follow-up questioner regarding criminal and driving history.
Please complete.**

If "Yes" to any of the following questions, explain on the explanation page.

1. ☐ Yes ☐ No Have you ever been arrested?
2. ☐ Yes ☐ No Are there any outstanding warrants for your arrest now?
3. ☐ Yes ☐ No In the past two years, have you ever been detained, questioned, or interrogated by any police, government, or military agency?
4. ☐ Yes ☐ No Have you ever stolen anything?
5. ☐ Yes ☐ No Are you now, or have you ever been associated, in any way, with organized criminal conduct?
6. ☐ Yes ☐ No Shoplifted any goods or property?
7. ☐ Yes ☐ No Switched price tags on merchandise to obtain it at a lower price?
8. ☐ Yes ☐ No Continually attempted to speak with or contact someone by phone, mail, e-mail, text messages, etc., after the person requested that you stop?
9. ☐ Yes ☐ No Been involved in any sexual offense?
10. ☐ Yes ☐ No Lied under oath in court?
11. ☐ Yes ☐ No Made a false bomb threat?
12. ☐ Yes ☐ No Stolen anything from a construction site?
13. ☐ Yes ☐ No Illegally used a credit or debit card?
14. ☐ Yes ☐ No Used a credit card without the cardholder's permission?
15. ☐ Yes ☐ No Taken or obtained any money from an employer without authorization?
16. ☐ Yes ☐ No Participated in a riot?
17. ☐ Yes ☐ No Been involved in child abuse or molestation?

18. ☐ Yes ☐ No Stolen anything from a relative?
19. ☐ Yes ☐ No Acted as a "Peeping Tom" or otherwise visually observed someone when they were expecting privacy?
20. ☐ Yes ☐ No Are you really a truthful person?
21. ☐ Yes ☐ No Forged another person's signature on a check or other document?
22. ☐ Yes ☐ No Committed an act of domestic violence or abused a spouse, girlfriend, or boyfriend?
23. ☐ Yes ☐ No Made a false insurance claim?
24. ☐ Yes ☐ No Stolen a purse or bag or anything from inside a purse or bag?
25. ☐ Yes ☐ No Viewed or possessed child pornography in any form, including on a computer or from the internet?
26. ☐ Yes ☐ No Smuggled contraband into a jail or prison?
27. ☐ Yes ☐ No Committed an act of vandalism?
28. ☐ Yes ☐ No Contributed to the delinquency of a minor?
29. ☐ Yes ☐ No Stolen anything from inside a vehicle?
30. ☐ Yes ☐ No Purchased property that you later found out was stolen?
31. ☐ Yes ☐ No Committed an act of indecent exposure?
32. ☐ Yes ☐ No Stolen mail from a mailbox?
33. ☐ Yes ☐ No Threatened anyone with a weapon of any kind?
34. ☐ Yes ☐ No Since age 19, had sex with anyone under the age of 16?
35. ☐ Yes ☐ No Illegally carried a concealed weapon?
36. ☐ Yes ☐ No Used anyone's vehicle without permission?
37. ☐ Yes ☐ No Kept any money you have collected from a customer that you did not turn in?

- 38.** ☐ Yes ☐ No Had a co-worker give you any money or merchandise that they stole?
- 39.** ☐ Yes ☐ No Taken any money from someone else's safe or bank deposit for your personal use?
- 40.** ☐ Yes ☐ No Kept any equipment issued to you from any job that should have been turned in?
- 41.** ☐ Yes ☐ No Kept money for merchandise that you sold from any establishment where you worked?
- 42.** ☐ Yes ☐ No Possessed, used, or made any type of explosive or incendiary device?
- 43.** ☐ Yes ☐ No Been with anyone when they committed a crime even though it wasn't your idea?
- 44.** ☐ Yes ☐ No Been falsely accused of a crime?
- 45.** ☐ Yes ☐ No Since age 19, given cigarettes or alcohol to a minor (anyone under 19)?
- 46.** ☐ Yes ☐ No Been on probation or parole?
- 47.** ☐ Yes ☐ No Have you ever been charged with DUI?
- 48.** ☐ Yes ☐ No Is your driver's license currently suspended or revoked?
- 49.** ☐ Yes ☐ No Have you ever had your driver's license suspended or revoked?
- 50.** ☐ Yes ☐ No Have you ever attempted to elude law enforcement officers in a vehicle?
- 51.** ☐ Yes ☐ No Have you ever assaulted anyone?

Drug Activity

The following is a questioner regarding past and current drug activity. Please complete.

If you answer "Yes" to any of the following questions, explain on the explanation page.

1. ☐ Yes ☐ No Have you ever illegally **used, sold, bought, possessed, bartered, or traded** any of the following controlled substances or illegal drugs?

- Marijuana
- Hashish
- Methadone
- Methamphetamine
- Cocaine (Powder)
- Crack Cocaine
- Heroin
- Morphine
- Codeine
- Demerol
- Dilaudid
- Opium
- Paregoric
- Quaaludes
- Talwin
- Oxycodone
- DMT
- Ecstasy (MDMA)
- LSD
- Mescaline
- PCP (Angel Dust)
- Peyote
- Psilocybin
- Speed (Amphetamine)
- Barbiturates
- Tranquilizers
- Valium
- Benzodiazepines
- Mephedrone (Bath Salts)
- Hydrocodone
- Nitro
- Rohypnol
- XTC
- Gamma Hydroxybutyrate (GHB)

- Ketamine
- Methylenedioxypropylone (MDPV/Bath Salts)
- Steroids
- Any controlled (prescription) drug not prescribed to you, or not used as prescribed.
- Any other illegal drug not specifically listed above.

2. ☐ Yes ☐ No Have you ever illegally used an inhalant, paint, glue, gas, thinner, or other petroleum-based product (huffing)?

3. ☐ Yes ☐ No Have you ever illegally used steroids?

4. ☐ Yes ☐ No Have you ever grown marijuana?

5. ☐ Yes ☐ No Have you ever used illegal drugs while working?

6. ☐ Yes ☐ No Have you ever forged or altered a prescription?

7. ☐ Yes ☐ No Have you ever had any illegal drug, narcotic, or marijuana with you at work for any reason?

8. ☐ Yes ☐ No Have you ever been late to work, unable to work, or had your work performance affected due to your use of illegal drugs?

9. ☐ Yes ☐ No Have you ever given away any illegal drug, including marijuana?

10. ☐ Yes ☐ No Have you ever abused your own prescribed medication?

11. ☐ Yes ☐ No Have you ever driven a vehicle under the influence of drugs?

12. ☐ Yes ☐ No Have you ever manufactured any illegal drugs?

13. ☐ Yes ☐ No Have you ever falsified a urine or blood test for drugs?

14. ☐ Yes ☐ No Have you ever possessed, sold, or manufactured any counterfeit controlled or illegal substance?

15. ☐ Yes ☐ No Have you ever administered Rohypnol (Roofies) or GHB to another person?

16. ☐ Yes ☐ No Have you ever stolen drugs from anyone?

CURRENT OR FORMER CRIMINAL JUSTICE EMPLOYEE

Complete the questions below ONLY if you are currently or were formerly employed in criminal justice. This includes employment at any law enforcement agency, correctional facility, detention facility, or volunteer service in criminal justice. If you answer "Yes" to any question, explain on the explanation page.

Have you ever...

1. ☐ Yes ☐ No Received payoffs from criminals?
2. ☐ Yes ☐ No Stolen anything from anyone you arrested?
3. ☐ Yes ☐ No Received any type of gratuity for dropping a case or disposing of a traffic citation?
4. ☐ Yes ☐ No Accepted a bribe?
5. ☐ Yes ☐ No Tampered with evidence?
6. ☐ Yes ☐ No Kept for your own use or possession (or otherwise failed to catalog and surrender) any illegal drugs taken from anyone who had been arrested, detained, or questioned?
7. ☐ Yes ☐ No Personally kept (or otherwise failed to catalog and surrender) seized weapons?
8. ☐ Yes ☐ No Intentionally destroyed a case file, computer entry, or official record?
9. ☐ Yes ☐ No "Planted" evidence?
10. ☐ Yes ☐ No Used excessive force on a suspect?
11. ☐ Yes ☐ No Had any police brutality complaints?
12. ☐ Yes ☐ No Been suspended from work?
13. ☐ Yes ☐ No "Covered up" a criminal offense for a friend or relative?

14. ☐ Yes ☐ No Told a civilian friend, acquaintance, or relative about an active criminal investigation involving them?

15. ☐ Yes ☐ No Kept any lost or found property turned in by a citizen or found by you?

16. ☐ Yes ☐ No Lied or committed perjury in court or other official proceedings?

17. ☐ Yes ☐ No Since being employed in criminal justice, used any illegal drugs?

Explanation Section

1. Page Number: _____ Question Number: _____
Explanation: _____
2. Page Number: _____ Question Number: _____
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3. Page Number: _____ Question Number: _____
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26. Page Number: _____ Question Number: _____
Explanation: _____
27. Page Number: _____ Question Number: _____
Explanation: _____

Applicant's Consent and Agreement

I hereby affirm that the information provided on this application (and accompanying resume if any) is true and complete to the best of my knowledge. I understand and agree that falsified information or significant omission may disqualify me from further consideration and may be considered justification for dismissal if discovered after employment.

I authorize all references to give the City of Priceville any and all information concerning my previous employment and education and any pertinent information they may have personal or otherwise and release all parties, such persons and the City of Priceville from liability for any claim that could arise from furnishing any such information to the City of Priceville.

I understand that the City of Priceville does not unlawfully discriminate in employment and I acknowledge that no question on this application is used, for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable locale, state or federal law.

I understand and agree that I will be required to provide a clear motor vehicle report, credit check, pass a background check, take a physical, drug screening test and meet any physical agility requirements applicable to the position for which I am applying. I hereby give my voluntary consent for a blood and/or urine sample to be collected from me and submitted for testing. I also consent to the release of the test results to the City of Priceville for its use. I understand that any positive drug or alcohol results may preclude my employment.

I acknowledge that if I am hired, I will be able to provide proof of identity and legal work authorization. I understand that I must be at least 19 years old to work for the City of Priceville and that all positions with the City of Priceville require at least a high school diploma or GED. I have reviewed the requirements for the job for which I am applying and I am able to perform task required by the position, or can do so with reasonable accommodation. I understand that this application is current for up to 6 months and can only be used for the position listed above. If I wish to apply for other positions, I understand that I must submit a separate application.

If employed by the City of Priceville, I agree to review and abide by the Alabama Code of Ethics, T36-25-1 through 20, AL Code 1975 and policies and procedures of the City of Priceville which include the Personnel Handbook, Safety handbook and Priceville Police Department policy and procedures. I further understand that while in a probationary status, my employment can be terminated with or without cause, at any time, at the discretion of the City of Priceville. Neither this application nor any subsequent off of the employment will constitute an agreement or contract for employment for any specified period or definite duration. I acknowledge and understand that not representative of the City of Priceville other than the Mayor or the City Council has any authority to enter into any agreement, oral or written, on behalf of the City of Priceville for a term of employment or to make any assurance or promise of continued employment, or pay.

Signature of Applicant

Date:

Authorization for Release of personal information to Law Enforcement Agencies for Certification/Employment Purposes

To Whom It May Concern:

I am an applicant for a law enforcement position with the Priceville Police Department. To determine my suitability for employment, I understand that the Priceville Police Department in the City of Priceville, Alabama must make a thorough investigation of my personal records and personal background. It is in the public's interest that all relevant information concerning my personal and employment history be disclosed to the above agency.

Therefore, I, _____ do hereby request and authorize the release of any and all records, documents, and/or information whether of a privileged or confidential nature regarding former and present employment, criminal history, driver history, personal background, education, financial or credit history, medical records related to the performance of the essential functions of the position including physical or mental health records or psychological evaluations, military records, from any government or individual agency, or any other references to the authorized agent of the Priceville Police Department and the City of Priceville, Alabama in order to evaluate my qualifications for this position.

Moreover, I hereby release the Priceville Police Department and the City of Priceville, Alabama, from any civil or criminal liability whatsoever for seeking such requested information and for evaluating such information as it relates to my employment with the City of Priceville. And I hereby release the issuing agency and its agents and employees, both individually and collectively, from any liability for damages of whatever kind that may at any time result from compliance with this authorization and request.

I further waive all rights to inspect or review any information compiled in reference to my application for employment as allowed by law. I do further authorize the Priceville Police Department agents and employees to release copies of any information to any agency or entity regulating the employment, certification, authority, or conduct of law enforcement officers, including, but not limited to: Alabama Peace Officers' Standards and Training Commission, agencies of other states and the federal government, and the applicant's/officer's employing agency.

I hereby acknowledge that this authorization is valid for one (1) year or until the employment application or investigation process has been completed, whichever is later. A copy of this document is considered valid, just as the original. I have read and fully understand the above statements.

Subscribed and sworn to before me,

DOB: _____ SSN: _____

Driver License: _____

State of License: _____

Notary Printed Name

Applicants Printed Name

Notary Signature

Applicants Signature

This the ____ day of _____, 20____

Address

SEAL

My Commission Expires: _____

Code of Alabama Section 36-21-55.2 & 36-21-55.3 background checks required for employment or appointment of law enforcement officers.

Section 36-21-55.2 Disclosure of Information.

(a) Any law enforcement agency that is a potential employer of a law enforcement officer shall request, through the database from the commission, either in writing or electronically, disclosure of the information maintained by the commission as required in subdivisions (b)(1) and (b)(2) of Section 36-21-55.1.

(b) In the event that the database does not include information with respect to the law enforcement officer, any law enforcement agency that previously employed or appointed the law enforcement officer, upon receiving a written request from an employing law enforcement agency in this state, shall disclose a full and fair description of the former law enforcement officer's employment history with that agency to include the information in subdivisions (b)(1) and (b)(2) of Section 36-21-55.1, if available.

(c) Information disclosed pursuant to subsection (b) shall only be used for employment or appointment decisions, and the law enforcement agency receiving the disclosures shall maintain the confidentiality of the employment or appointment information.

(d) An individual acting on behalf of a law enforcement agency shall be immune from civil liability for disclosing information required by this section if that disclosure was made in good faith and in response to a proper written request made pursuant to this division.

Section 36-21-55.3 Background Checks Required for Employment or Appointment of Law Enforcement Officers.

(a) Prior to the employment or appointment of a law enforcement officer, a law enforcement agency shall do all of the following: (1) Conduct a fingerprint-based state and national criminal background check that shall be completed by the Alabama State Law Enforcement Agency (ALEA) for purposes of determining suitability for employment or appointment.

(2) Review the current and prior law enforcement officer employment history confirmed through access of the information in the database as required by subsection (e) of Section 36-21-55.1.

(3) Review current and previous residential addresses of the law enforcement officer.

(4) Review reportable offenses, if any, against the law enforcement officer while appointed or employed with any other law enforcement agency confirmed through access of the information in the database as required by subdivision (a)(1) of Section 36-21-55.1.

(5) Review available social media accounts of the law enforcement officer.

(6) Review professional references provided by the law enforcement officer.

(7) Review disciplinary action as defined in Section 36-21-55 taken against the law enforcement officer while in secondary and postsecondary school confirmed by telephone or electronic or other means.

(8) Review a full report of the law enforcement officer's credit history provided by the law enforcement officer.

(b) A law enforcement officer shall sign a written release authorizing a law enforcement agency to obtain the pre-employment check information listed in subsection (a).

(c) A law enforcement agency shall complete an investigation validating any additional information provided by the law enforcement officer.

(d)(1) Results of the criminal background check received by the hiring or appointing law enforcement agency shall be confidential and may not be deemed a public record, disclosed to any individual beyond those with authorized access, or disclosed under the Alabama Open Records Act.

(2) The employing or appointing law enforcement agencies shall comply with rules of Alabama State Law Enforcement Agency and the Federal Bureau of Investigation regarding the use of criminal records. Any person who releases or discloses records in violation of these rules or subdivision (1), upon conviction, shall be guilty of a Class A misdemeanor.